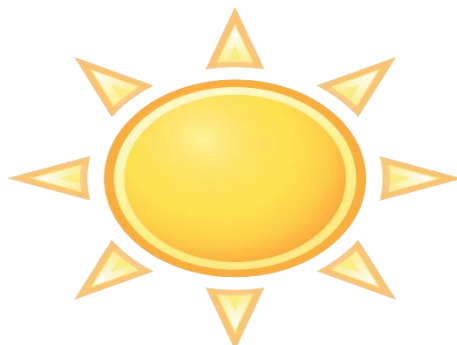


HANOVER PARKS AND RECREATION

PLAY, CIRCLE- H, CAMP DRAGONFLY, 'TWEEN
FAMILY INFORMATION
SUMMER 2021



Camp Director: Nicole Leonard

**Camp Supervisors: Amelia Clause, Cassie Hutchinson, Suzy Psomas,
Bri Barnes & Camille Ricciardelli**

Summer PLAY

3 options- 2 day (T/TH), 3 day (M/W/F), or al 5 days (M-F)

8:30 am - 12:30:30 pm

Lunch hour from 11:30 am - 12:30 pm

Circle-H Camp

Monday through Friday

8:30 am - 4:30 pm

Lunch hour from 11:30 am - 12:30 pm

Camp Dragonfly

Monday through Friday

8:30 am - 4:30 pm

Lunch hour from 12:00 pm - 1:00 pm

'Tween Camp

Monday through Friday

8:30 am - 4:30 pm

Lunch hour from 12:00 pm - 1:00 pm

Locations:

PLAY, Circle H & Dragonfly: Bernice A Ray School, 65 Reservoir Road, Hanover, NH
'Tween: Mon- Thurs Bernice A Ray School, 65 Reservoir Road
Friday- Storrs Pond (pavilion by the pond parking lot)

Contact Us:

Camp Landline for Dragonfly & Circle H: 603-643-4867
'Tween Cell Phone: 603-252-1003
Hanover Parks & Rec. Department: 603-643-5315



Greetings Families! We are excited to offer PLAY, Circle H, Dragonfly, and Tween camps again this summer. Please read the information outlined in this letter carefully with your camper, as many of your questions about how the Hanover Parks & Recreation Department Day Camps operate will be answered for you. We look forward to another summer of adventures and fun! *Note: Camp will be closed on Monday, July 5th.*

Dropping off camper(s):

Camp opens at 8:30 am. Campers can be dropped off any time after 8:30am. Please remain in your car and do not leave until you are given the "thumbs up" from the sign in supervisor. If Parents/guardians wish to walk a camper to the check in hut please wear a mask and park in the parking lot, do not park in the loop which is designated for quick curbside drop off. Camp staff assumes no responsibility for any camper arriving at the camp earlier than 8:30 am.

Signing in and out:

PLAY, Circle H, Dragonfly & Tween: Sign in & out will all be digitally done by the supervisor on duty. Parents can give campers permission to sign him/herself out of camp when filling out the camper contact form.

If you will be picking your camper up before 3:30pm OR dropping a camper off after 9:30am, please call the camp land line at 603-643-2411 to have a Camp Supervisor meet you out front of the school. If a person other than someone on the authorized pick up list is picking up your camper or if your camper walks or bikes home, please give permission for this to the Camp Director or Supervisor at the time of drop off or call the camp landline. Camp staff may ask for a photo ID before releasing your camper to a person they do not know.

Picking up campers:

Campers must be picked up by 12:30pm at PLAY and 4:30pm at all other programs. After 12:30/4:30, a late fee will be charged as follows; between one to thirty minutes late there will be a \$1.00 per minute charge with a minimum of \$10.00 and more than thirty minutes late will be charged at \$2.00 per minute.

Lunch & Snack:

Please pack 2 snacks and a lunch for your camper including drinks. Please remember that we are very busy at camp and some campers may require more food and drinks than usual. Refrigeration and microwaves are NOT available. Glass bottles, red juice, and soda are not allowed. All items that a camper brings to camp must fit inside an individual backpack.

Special Needs:

If your camper has any special needs (medical, dietary, behavioral) please let the Camp Director know so we can better serve your camper and make his/her experience at camp a positive one. All matters will be kept strictly confidential.

- If your camper has an epi-pen, inhaler or any other types of medication please see the Camp Director to complete the paperwork and discuss the specific needs. Forms can be found on-line at www.hanoverrec.com.

Field Trip Information

We do not have field trips scheduled this summer. The 5th Grade & Tween trip to Town on Thursdays will be taken on Advanced Transit busing system.

Please see the [COVID-19](#) specific guidelines for this summer

Discipline:

We believe that discipline should serve as a learning and growing tool. Campers are always allowed and encouraged to try to work out their problems themselves, with staff serving as facilitators as needed.

Each camper is allowed two verbal warnings per day, to include a brief removal from the activity if necessary. On the third warning, the camper will be brought to Camp Director or Supervisor where parent(s) may be called and asked to pick up the camper for the remainder of the day. If problems continue to occur a disciplinary notice will be filled out and the Director will request a meeting with a parent. The camper may be asked to leave the program for a length of time determined by the Camp Director along with the Parks & Recreation Assistant Director or Director. A Program Disciplinary Notice will be filled out by the Camp Director detailing the incident and a corrective plan of action which will be discussed with and signed by a parent.

All serious incidents (i.e. vandalizing, stealing, causing physical harm--biting, etc.) will be reported to families immediately. Physical harm to another camper OR staff will result in immediate notification to the family and potential removal of the offending camper from the program for an amount of time to be recommended by the Camp Director along with the Parks & Recreation Assistant Director or Director. The staff is determined to provide a safe and fun atmosphere for every participant.

More Information

- 5th grade & Tween's can bring money to Town Tour and Storrs Pond for concessions, no other groups at camp will need money. The staff cannot be responsible for any lost or stolen money.
- Campers must always wear shoes and shirts while at camp, unless involved in a special event which requires bare feet or bathing suits. Sneakers are the recommended footwear. No flip-flops. A change of clothes is highly recommended.
- In the event of illness or injury to your camper, you will be notified immediately. An accident report will be filled out and will need to be signed in the case of an injury.
- Campers should stay home from camp/will be sent home if they have:
A fever over 99 degrees; Diarrhea or vomiting, within the past 24 hours; Persistent sore throat with fever or enlarged tonsils/glands; Reddened, itchy eyes with white, sticky drainage; Suspected or known head lice (untreated).
- Bicycles, skateboards, bikes, and scooters are permitted at camp; however, they are to be parked in the bike rack and used only for transportation to and from the program. Bike riding around the camp or in the street during camp hours is not allowed.
- The school policies regarding no weapons, drugs, or alcohol on school property are in effect for camp. Water pistols, toy guns, sling-shots, and pocket knives are not allowed at camp. These items will be confiscated, and families will be notified at check out.
- Staff cannot assume responsibility for any camper's personal belongings. Please mark all your camper's belongings (clothing, lunchbox, knapsack, toys, towel, etc.) with a permanent marker. There will be a lost-and-found box. Any items not claimed by the end of camp will be donated to the Listen Center.

If at any time during the summer you have a concern, question, or idea to share, please do not hesitate to talk with Nicole Leonard, Out Of School Time Program Director. We welcome positive feedback as well as constructive criticism and are always looking for ways to improve the programs

Camp gives kids a world of good!!

