



Parks & Recreation Department

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To KAST Currently Enrolled Families: Registration process for the 2022-23 school year.

Part 1: SUBMITTING On-line REGISTRATION **REQUEST**

Please first fill out the on-line “Schedule REQUEST for 2022/23 School Year” with your child’s intended schedule for next school year. This on-line portion of registration will be open from **Monday, March 21st through Friday, March 25th** Note: *If you do not submit your intended schedule by Friday, March 25th by 5pm a KAST space will not be held for your child for the 2022-23 school year. Request for additional days will be given on a 1st come 1st served basis.*

1. Click on program “[Current KAST Families](#)” link
2. Please complete the on-line form with your child’s intended schedule for 2022-23 school year. Families that won't need after school care in 2022-23 should also fill out the online form (except for parents of 5th graders, as we do not provide KAST to 6th graders).

You are only **guaranteed** the space your child **currently** holds. I will contact families that requested additional days or a change in days by Friday, April 1st **only** if I cannot accommodate your request.

There is a Part 2 to this process which will entail filling out new forms and providing payment, but I am NOT providing that information at this time so that families are not confused by the deadlines for each step.

Kindergarten Siblings:

If you have a sibling that is an upcoming kindergartener in 2022-23 please make sure he/she is on the 2022-23 **waitlist** which can also be found at www.hanoverrec.com on the “KAST” button. You will be offered space that is available **AFTER** this initial submitting of schedule requests, **ONLY** your currently enrolled child’s schedule is needed in part 1.